

# Papworth Trust Benefits

At Papworth Trust we value our people and provide various benefits as one of the ways to recognise the contribution and work that you do...

## Flexi time

Flexi time is available in most roles, giving you the flexibility of starting earlier or leaving later in the day. Accrue up to 8 hours flexi leave a month, entitling you to up to one extra day off per month.\*

## Rewarding excellence, hard work and loyalty...

- We offer **free** comprehensive **learning and development** appropriate to your role which may include QCF's which are nationally recognised and fully transferrable.
- Free further education leading to professional qualifications may also be available.
- Online training to suit your hours and needs, with workshops and on the job training to give you that personal interaction and support you need.
- **Refer a Friend** – Employees who successfully refer a friend to work at the Trust can earn up to £300.
- We offer **two pension schemes**, up to a 10% company contribution. Contact HR for further details.
- **33 days annual leave** (including bank holidays, pro-rata for part-time employees)
- Plus accrue up to 1 days extra leave a month, by using our flexi time policy\* excludes some customer facing roles e.g. roles within our 'Work' and 'Care' Teams

## Looking out for you...

- **Care First** - Our employee assistance programme 'Care First' is somewhere to turn to when you need reliable information or support, and someone to talk to when things in life do not run as smoothly as you would like – available 24/7 online and by phone. There are also some great wellbeing tools on our website for all employees to use.
- **Eye tests** up to a maximum of £50.
- **Sick Pay** – During the probation period one week of full pay followed by one week of half pay. Thereafter 13 weeks full pay followed by 13 weeks half pay calculated over a rolling 36 month period.
- **Cycle to Work Scheme** – Save money on a new bike or safety equipment and spread the cost. Keep fit at the same time!
- Papworth Rewards is our **discount scheme** exclusive to our employees saving you money on every day purchases and accumulating cashback!
- **Owl Bikes** - 15% off bikes and 10% off parts / accessories and repairs

## And the rest...

- **Free Parking at most sites** and **45p per mile** for all business mileage (any exceeding 10,000 miles per annum will be paid at 25p per mile).
- Access to our online benefits portal – the one stop shop to all the benefits we offer.

If you would like any further information about what you see above please contact [hr.administration@papworthtrust.org.uk](mailto:hr.administration@papworthtrust.org.uk)