

Volunteer Role Description

Role Title:	Disability Confident Support Volunteer
Location:	Cambridge or Remote
Day/Time required:	Flexible
Manager:	Fleur Patten
Organisation overview:	Papworth Trust is a leading disability charity. Our vision is a world where disabled people are seen for what they can do, and our mission is for disabled people to have equality, choice and independence.
Service overview:	<p>Disability Confident is a government initiative designed to encourage employers to recruit and retain disabled people and those with health conditions. It is voluntary and has been developed by employers and disabled people's representatives.</p> <p>At the Trust we are proud to be recognised as Disability Confident Leaders. We have a dedicated Disability Confident Advisor, Fleur Patten, who does an amazing job in supporting other employers on their disability confident accreditation journeys. We provide this support for free, as well as delivering disability confident presentations when needed. We've been so successful that we'd love to give Fleur some more support to extend our reach even further. We'd ideally love a volunteer for just a few hours a month, with hours and location completely flexible.</p>
Description of role:	
Key tasks:	<p>The support we need is updating presentation materials to ensure they are current and reaching out to employers letting them know of the free service we offer. If you are a computer whizz, helping us better manage how we track progress would be fabulous.</p> <p>Applications are of course open to anyone and we welcome those with lived experience of a disability or long-term health condition. You can let us know of any adjustments we can make to assist you in the application process, or to carry out your volunteer role.</p> <p>As a charity, our volunteers are super important to us so if you'd like to help us make a difference to the lives of others, please get in touch.</p>

Personal qualities required:	<ul style="list-style-type: none"> • Good communication skills • Well organised • Computer literate – Powerpoint
Benefits of volunteering:	<ul style="list-style-type: none"> • Become part of a passionate and supportive team. • Help make a real difference to the lives of disabled and disadvantaged people. • Gain new experiences and develop skills and confidence. • Meet new people. • Spend your time doing something that is worthwhile and rewarding • Reimbursement of reasonable travel expenses • Day to day support from a designated member of staff • Have fun!
Training available:	<ol style="list-style-type: none"> 1. Safeguarding Vulnerable Adults 2. Child Protection in Health and Social Care 3. Equality and Diversity 4. Data Protection in Health and Social Care 5. Local induction 6. Health & Safety
Contact Information:	<p>Papworth Trust Volunteer Manager Paul Sands</p> <p> 07772 252526</p> <p> volunteering@papworthtrust.org.uk</p> <p> www.papworthtrust.org.uk/volunteering</p>